

# foodwatershelter<sup>inc</sup>

we build early learning, eco-friendly  
children's villages and big, bright futures

## Volunteer Rights & Responsibilities

We believe that every volunteer has the right to:

- A suitable assignment
- Know as much about **fws** and its activities as possible
- Appropriate orientation and training for the job
- Continuing education on the job
- Sound guidance and direction
- A safe place to work
- Promotion and variety of experience
- Be heard
- Clear and open communication from management
- Have confidential information respected by management
- Be adequately insured
- Receive loyalty and support from management.

We believe every volunteer has the responsibility to:

- Create adequate time to the job they've committed to
- Have a professional attitude towards volunteer work
- Strive to maintain a healthy work-**fws**-life balance and speak up if this is being threatened
- Be dependable and complete the work as agreed
- Be aware of, and accept **fws** 'volunteer terms and conditions' (as currently outlined in our Governing Instrument - on our website)
- Know as much about **fws** and its activities as possible
- Speak up and ask questions when unsure
- Be a team player
- Be open to advice from management
- Be respectful of the cultures and traditions of those around them
- Make management aware of any concerns in a timely and suitable manner
- Resign in a manner that ensures a thorough handover takes place with the volunteer taking over your role.